

BUDGET OF A TOWN WITH A MUNICIPAL BUDGET COMMITTEE

OF: Sutton, New Hampshire

BUDGET FORM FOR A TOWN WHICH HAS ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2014 to December 31, 2014

or Fiscal Year From _____ to _____

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): _____

February 14, 2014

BUDGET COMMITTEE

Please sign in ink.

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

John Silverberg, Chair

Richard Benson

Robert DeFelice

Lynn King

Thomas Paul

George Wells, III

Patricia McMahon, Ex-Officio

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)230-5090

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuig Fiscal Year		BUDGET COMMITTEE'S APPROPRIATIONS Ensuig Fiscal Year	
					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
GENERAL GOVERNMENT								
4130-4139	Executive	4	115,624.00	117,352.00	115,548.00		115,548.00	
4140-4149	Election,Reg.& Vital Statistics	4	3,020.00	1,429.00	5,000.00		5,000.00	
4150-4151	Financial Administration	4	96,214.00	90,544.00	96,623.00		96,623.00	
4152	Revaluation of Property	4	12,500.00	12,451.00	6,000.00		6,000.00	
4153	Legal Expense	4	22,500.00	23,460.00	22,500.00		22,500.00	
4155-4159	Personnel Administration	4	121,458.00	110,979.00	143,297.00		143,297.00	
4191-4193	Planning & Zoning	4	42,849.00	37,810.00	44,089.00		44,089.00	
4194	General Government Buildings	4	26,000.00	24,453.00	25,340.00		25,340.00	
4195	Cemeteries	4	14,000.00	11,590.00	14,000.00		14,000.00	
4196	Insurance	4	67,500.00	60,004.00	69,600.00		69,600.00	
4197	Advertising & Regional Assoc.	4	1,933.00	1,933.00	2,026.00		2,026.00	
4199	Other General Government							
PUBLIC SAFETY								
4210-4214	Police	4	393,594.00	383,766.00	444,200.00		444,200.00	
4215-4219	Ambulance	4	41,655.00	40,455.00	42,334.00		42,334.00	
4220-4229	Fire	4	55,325.00	54,662.00	55,325.00		55,325.00	
4240-4249	Building Inspection	4	11,000.00	6,759.00	11,000.00		11,000.00	
4290-4298	Emergency Management	4	1,300.00	300.00	1,300.00		1,300.00	
4299	Other (Including Communications)	4	18,034.00	18,034.00	20,684.00		20,684.00	
AIRPORT/AVIATION CENTER								
4301-4309	Airport Operations							
HIGHWAYS & STREETS								
4311	Administration							
4312	Highways & Streets	4	685,284.00	594,771.00	640,461.00		640,461.00	
4313	Bridges	4	3,000.00	0.00	3,000.00		3,000.00	

1	2	3	4	5	6	7	8	9
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HIGHWAYS & STREETS (cont.)								
4316	Street Lighting	4	9,228.00	6,905.00	7,700.00		7,700.00	
4319	Other							
SANITATION								
4321	Administration							
4323	Solid Waste Collection							
4324	Solid Waste Disposal	4	145,600.00	130,075.00	142,200.00		142,200.00	
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							
WATER DISTRIBUTION & TREATMENT								
4331	Administration							
4332	Water Services							
4335-4339	Water Treatment, Conserv.& Other							
ELECTRIC								
4351-4352	Admin. and Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4359	Other Electric Costs							
HEALTH/WELFARE								
4411	Administration	4	2,000.00	1,322.00	2,000.00		2,000.00	
4414	Pest Control							
4415-4419	Health Agencies & Hosp. & Other	4	5,081.00	5,081.00	5,339.00		5,339.00	
4441-4442	Administration & Direct Assist.	4	19,025.00	15,741.00	19,025.00		19,025.00	
4444	Intergovernmental Welfare Payemnts							
4445-4449	Vendor Payments & Other							

1	2	3	4	5	6	7	8	9
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					Ensuing Fiscal Year		Ensuing Fiscal Year	
					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
CULTURE & RECREATION								
4520-4529	Parks & Recreation	4	10,713	10,713	11,663		11,663	
4550-4559	Library	4	35,319	29,954	39,755		39,755	
4583	Patriotic Purposes	4	1,000	685	1,000		1,000	
4589	Other Culture & Recreation							
CONSERVATION								
4611-4612	Admin.& Purch. of Nat. Resources							
4619	Other Conservation	4	3,110	2,340	3,110		3,110	
4631-4632	Redevelopment and Housing							
4651-4659	Economic Development							
DEBT SERVICE								
4711	Princ.- Long Term Bonds & Notes	4	20,202	19,542	20,882		20,882	
4721	Interest-Long Term Bonds & Notes	4	21,171	21,829	20,489		20,489	
4723	Int. on Tax Anticipation Notes	4	5,000	915	2,000		2,000	
4790-4799	Other Debt Service	4	1,000	37	1,000		1,000	
CAPITAL OUTLAY								
4901	Land							
4902	Machinery, Vehicles & Equipment							
4903	Buildings							
4909	Improvements Other Than Bldgs.							
OPERATING TRANSFERS OUT								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	- Sewer							
	- Water							

1	2	3	4	5	6	7	8	9
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					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
OPERATING TRANSFERS OUT (cont.)								
	- Electric							
	- Airport							
4918	To Nonexpendable Trust Funds							
4919	To Fiduciary Funds							
OPERATING BUDGET TOTAL			2,011,239	1,835,891	2,038,490		2,038,490	

****SPECIAL WARRANT ARTICLES****

Special warrant articles are defined in RSA 32:3,VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to or from a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7	8	9
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					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
4915	To Capital Reserve Fund	5	162,250.00	162,250.00	214,750.00		214,750.00	
4916	To Exp.Tr.Fund							
4917	To Health Maint. Trust Funds							
4220	Fire Truck	8			390,000.00		390,000.00	
4152	Revaluation	9			86,929.00		86,929.00	
4312	Corporation Hill Grist Mill	12			175,000.00		175,000.00	
4312	Grader	14			250,000.00		250,000.00	
4150	Deputy Town Clerk & Tax Collector	19				3,798.00		3,798.00
SPECIAL ARTICLES RECOMMENDED					1,116,679.00		1,116,679.00	

****INDIVIDUAL WARRANT ARTICLES****

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year	
					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
4312	Gravel Road Upgrade	7	33,000.00	12,178.00	30,000.00		30,000.00	
4312	Blacktop Upgrade	6	50,000.00		75,000.00		75,000.00	
4550	Library Septic System	10			18,000.00		18,000.00	
4130	Computer File Server/Coper	11			11,000.00		11,000.00	
4312	Birch Hill Road	13			25,000.00		25,000.00	
4520	Old Store Museum	15	10,000.00	5,376.00	5,000.00		5,000.00	
INDIVIDUAL ARTICLES RECOMMENDED					164,000.00		164,000.00	

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
TAXES					
3120	Land Use Change Taxes - General Fund				
3180	Resident Taxes				
3185	Yield Taxes	4	24,686.66	26,000.00	26,000.00
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes	4	48,208.41	45,000.00	45,000.00
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)	4	311.00	150.00	150.00
LICENSES, PERMITS & FEES					
3210	Business Licenses & Permits				
3220	Motor Vehicle Permit Fees	4	322,817.50	310,000.00	310,000.00
3230	Building Permits	4	3,150.00	3,000.00	3,000.00
3290	Other Licenses, Permits & Fees	4	5,071.93	5,000.00	5,000.00
3311-3319	FROM FEDERAL GOVERNMENT				
FROM STATE					
3351	Shared Revenues				
3352	Meals & Rooms Tax Distribution	4	81,984.14	82,000.00	82,000.00
3353	Highway Block Grant	4	93,951.13	92,000.00	92,000.00
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement	4	21.07	21.00	21.00
3357	Flood Control Reimbursement	4	89.62		
3359	Other (Including Railroad Tax)			32,501.00	32,501.00
3379	FROM OTHER GOVERNMENTS				
CHARGES FOR SERVICES					
3401-3406	Income from Departments	4	57,628.46	56,000.00	56,000.00
3409	Other Charges			1.00	1.00
MISCELLANEOUS REVENUES					
3501	Sale of Municipal Property	4	17,675.00	1.00	1.00
3502	Interest on Investments	4	683.85	650.00	650.00
3503-3509	Other	4	27,259.76	14,576.00	14,576.00
INTERFUND OPERATING TRANSFERS IN					
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
INTERFUND OPERATING TRANSFERS IN (cont.)					
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds	4	210,893.00	864,062.00	864,062.00
3916	From Trust & Fiduciary Funds	4	2,864.00	9,700.00	9,700.00
3917	Transfers from Conservation Funds				
OTHER FINANCING SOURCES					
3934	Proc. from Long Term Bonds & Notes			83,361.00	83,361.00
	Amounts Voted From Fund Balance				
	Estimated Fund Balance to Reduce Taxes	4	93,200.00	85,000.00	85,000.00
TOTAL ESTIMATED REVENUE & CREDITS			990,495.53	1,709,023.00	1,709,023.00

****BUDGET SUMMARY****

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
Operating Budget Appropriations Recommended (from pg. 5)	2,011,239	2,038,490	2,038,490
Special Warrant Articles Recommended (from pg. 6)	162,250	1,116,679	1,116,679
Individual Warrant Articles Recommended (from pg. 6)	331,000	164,000	164,000
TOTAL Appropriations Recommended	2,504,489	3,319,169	3,319,169
Less: Amount of Estimated Revenues & Credits (from above)	990,495.53	1,709,023	1,709,023
Estimated Amount of Taxes to be Raised	1,513,993.47	1,610,146.00	1,610,146.00

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: 3,646,949
 (See Supplemental Schedule With 10% Calculation) 327,780

See separate instructions