New Hampshire
Department of
Revenue Administration

2016
MS-737

Budget of the Town of Sutton

Form Due Date: **20 Days after the Town Meeting**

THIS BUDGET SHALL BE POSTED WITH THE WARRANT
This form was posted with the warrant on: _____

For assistance please contact the NH DRA Municipal and Property Division
P: (603) 230-5090 F: (603) 230-5947 http://www.revenue.nh.gov/mun-prop/

BUDGET COMMITTEE CERTIFICATION
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Members	
Printed Name	Signature
JOHN R. SILVERBERG	
THOMAS C. PAUL	
Lynn A. King	
Steven M. Hamilton	
Robert L DeFelice	
ROBERT W WRIGHT JR	SELECTMAN LIAISON

A copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISON
P.O.BOX 487, CONCORD, NH 03302-0487

Appropriations

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
General Government								
0000-0000	Collective Bargaining		$0	$0	$0	$0	$0	$0
4130-4139	Executive	15	$153,282	$146,779	$150,433	$0	$150,433	$0
4140-4149	Election, Registration, and Vital Statistics	15	$2,850	$2,282	$9,950	$0	$9,950	$0
4150-4151	Financial Administration	15	$81,799	$79,959	$84,752	$0	$84,752	$0
4152	Revaluation of Property	15	$8,000	$7,951	$10,000	$0	$10,000	$0
4153	Legal Expense	15	$28,000	$19,452	$23,500	$0	$23,500	$0
4155-4159	Personnel Administration	15	$136,253	$112,556	$142,331	$0	$142,331	$0
4191-4193	Planning and Zoning	15	$42,500	$42,358	$42,500	$0	$42,500	$0
4194	General Government Buildings	15	$26,250	$24,551	$25,750	$0	$25,750	$0
4195	Cemeteries	15	$14,000	$11,005	$14,000	$0	$14,000	$0
4196	Insurance	15	$74,000	$75,232	$72,500	$0	$72,500	$0
4197	Advertising and Regional Association	15	$2,032	$2,032	$2,032	$0	$2,032	$0
4199	Other General Government		$0	$0	$0	$0	$0	$0
Public Safety								
4210-4214	Police	15	$430,041	$364,716	$478,173	$0	$478,173	$0
4215-4219	Ambulance	15	$43,027	$41,827	$65,336	$0	$65,336	$0
4220-4229	Fire	15	$56,325	$55,985	$56,325	$0	$56,325	$0
4240-4249	Building Inspection	15	$8,900	$6,288	$9,000	$0	$9,000	$0
4290-4298	Emergency Management	15	$1,300	$300	$1,300	$0	$1,300	$0
4299	Other (Including Communications)	15	$24,608	$24,608	$24,605	$0	$24,605	$0
Airport/Aviation Center								
4301-4309	Airport Operations		$0	$0	$0	$0	$0	$0
Highways and Streets								
4311	Administration		$649,100	$562,049	$0	$0	$0	$0
4312	Highways and Streets	15	$0	$0	$633,765	$0	$633,765	$0
4313	Bridges	15	$3,000	$3,000	$3,000	$0	$3,000	$0
4316	Street Lighting	15	$8,000	$7,206	$8,000	$0	$8,000	$0
4319	Other		$0	$0	$0	$0	$0	$0
Sanitation								
4321	Administration		$146,100	$134,469	$0	$0	$0	$0

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4323	Solid Waste Collection	15	$0	$0	$149,700	$0	$149,700	$0
4324	Solid Waste Disposal		$0	$0	$0	$0	$0	$0
4325	Solid Waste Cleanup		$0	$0	$0	$0	$0	$0
4326-4329	Sewage Collection, Disposal and Other		$0	$0	$0	$0	$0	$0
Water Distribution and Treatment								
4331	Administration		$0	$0	$0	$0	$0	$0
4332	Water Services		$0	$0	$0	$0	$0	$0
4335-4339	Water Treatment, Conservation and Other		$0	$0	$0	$0	$0	$0
Electric								
4351-4352	Administration and Generation		$0	$0	$0	$0	$0	$0
4353	Purchase Costs		$0	$0	$0	$0	$0	$0
4354	Electric Equipment Maintenance		$0	$0	$0	$0	$0	$0
4359	Other Electric Costs		$0	$0	$0	$0	$0	$0
Health								
4411	Administration	15	$2,100	$1,774	$2,250	$0	$2,250	$0
4414	Pest Control		$0	$0	$0	$0	$0	$0
4415-4419	Health Agencies, Hospitals, and Other	15	$5,339	$5,339	$5,353	$0	$5,353	$0
Welfare								
4441-4442	Administration and Direct Assistance	15	$19,613	$11,211	$20,902	$0	$20,902	$0
4444	Intergovernmental Welfare Payments		$0	$0	$0	$0	$0	$0
4445-4449	Vendor Payments and Other		$0	$0	$0	$0	$0	$0
Culture and Recreation								
4520-4529	Parks and Recreation	15	$0	$0	$12,063	$0	$12,063	$0
4550-4559	Library	15	$41,485	$32,934	$41,485	$0	$41,485	$0
4583	Patriotic Purposes	15	$1,000	$812	$1,000	$0	$1,000	$0
4589	Other Culture and Recreation		$11,863	$11,863	$0	$0	$0	$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	15	$3,232	$2,065	$3,232	$0	$3,232	$0
4619	Other Conservation		$0	$0	$0	$0	$0	$0
4631-4632	Redevelopment and Housing		$0	$0	$0	$0	$0	$0
4651-4659	Economic Development		$0	$0	$0	$0	$0	$0

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Debt Service								
4711	Long Term Bonds and Notes - Principal	15	$39,258	$39,259	$42,117	$0	$42,117	$0
4721	Long Term Bonds and Notes - Interest	15	$22,208	$22,207	$21,175	$0	$21,175	$0
4723	Tax Anticipation Notes - Interest	15	$2,000	$1,405	$2,000	$0	$2,000	$0
4790-4799	Other Debt Service	15	$1,750	$58	$1,500	$0	$1,500	$0
Capital Outlay								
4901	Land		$0	$0	$0	$0	$0	$0
4902	Machinery, Vehicles, and Equipment		$0	$0	$0	$0	$0	$0
4903	Buildings		$0	$0	$0	$0	$0	$0
4909	Improvements Other than Buildings		$0	$0	$0	$0	$0	$0
Operating Transfers Out								
4912	To Special Revenue Fund		$0	$0	$0	$0	$0	$0
4913	To Capital Projects Fund		$0	$0	$0	$0	$0	$0
4914A	To Proprietary Fund - Airport		$0	$0	$0	$0	$0	$0
4914E	To Proprietary Fund - Electric		$0	$0	$0	$0	$0	$0
4914S	To Proprietary Fund - Sewer		$0	$0	$0	$0	$0	$0
4914W	To Proprietary Fund - Water		$0	$0	$0	$0	$0	$0
4918	To Non-Expendable Trust Funds		$0	$0	$0	$0	$0	$0
4919	To Agency Funds		$0	$0	$0	$0	$0	$0
Total Proposed Appropriations			**$2,089,215**	**$1,853,532**	**$2,160,029**	**$0**	**$2,160,029**	**$0**

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4916	To Expendable Trust Fund		$0	$0	$0	$0	$0	$0
4917	To Health Maintenance Trust Funds		$0	$0	$0	$0	$0	$0
4313	Bridges	24	$0	$0	$128,500	$0	$128,500	$0
	Purpose: Hominy Pot Bridge							
4901	Land	31	$0	$0	$85,000	$0	$85,000	$0
	Purpose: Purchase of land -- Horse Beach							
4902	Machinery, Vehicles, and Equipment	17	$0	$0	$140,000	$0	$140,000	$0
	Purpose: Purchase Highway Loader							
4902	Machinery, Vehicles, and Equipment	25	$0	$0	$38,250	$0	$38,250	$0
	Purpose: Establish a Police Cruiser and Equipment Fund							
4903	Buildings	22	$0	$0	$100,000	$0	$100,000	$0
	Purpose: Highway Sand Shed							
4909	Improvements Other than Buildings	23	$0	$0	$111,805	$0	$111,805	$0
	Purpose: Corporation Hill							
4915	To Capital Reserve Fund	16	$0	$0	$297,750	$0	$297,750	$0
	Purpose: Appropriate to Capital Reserve Fund							
4915	To Capital Reserve Fund	19	$0	$0	$10,000	$0	$10,000	$0
	Purpose: Establish a Heavy Equipment Capital Reserve							
4915	To Capital Reserve Fund	26	$0	$0	$7,575	$0	$7,575	$0
	Purpose: Establish a Police Department Computer Fund							
4915	To Capital Reserve Fund	27	$0	$0	$5,000	$0	$5,000	$0
	Purpose: Establish a Library Modifications Fund							
Special Articles Recommended			**$0**	**$0**	**$923,880**	**$0**	**$923,880**	**$0**

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4215-4219	Ambulance	28	$0	$0	$8,000	$0	$8,000	$0
	Purpose: Rescue Squad Stipend							
4312	Highways and Streets	21	$0	$0	$50,000	$0	$50,000	$0
	Purpose: Upgrade of Blacktop Roads							
4312	Highways and Streets	20	$0	$0	$30,000	$0	$30,000	$0
	Purpose: Upgrade Gravel Roads							
4520-4529	Parks and Recreation	30	$0	$0	$1,250	$0	$1,250	$0
	Purpose: Sutton Athletic Fields							
4909	Improvements Other than Buildings	29	$0	$0	$5,000	$0	$5,000	$0
	Purpose: Solid Waste Plastic Compactor							
Individual Articles Recommended			**$0**	**$0**	**$94,250**	**$0**	**$94,250**	**$0**

Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
Taxes					
3120	Land Use Change Tax - General Fund		$0	$0	$0
3180	Resident Tax		$0	$0	$0
3185	Yield Tax	15	$31,000	$25,000	$25,000
3186	Payment in Lieu of Taxes		$0	$0	$0
3187	Excavation Tax	15	$42	$41	$41
3189	Other Taxes		$38,000	$0	$0
3190	Interest and Penalties on Delinquent Taxes	15	$60,000	$50,000	$50,000
9991	Inventory Penalties		$0	$0	$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		$0	$0	$0
3220	Motor Vehicle Permit Fees	15	$32,000	$344,600	$344,600
3230	Building Permits	15	$2,000	$2,000	$2,000
3290	Other Licenses, Permits, and Fees	15	$4,000	$4,000	$4,000
3311-3319	From Federal Government		$0	$0	$0
State Sources					
3351	Shared Revenues		$0	$0	$0
3352	Meals and Rooms Tax Distribution	15	$88,772	$88,720	$88,720
3353	Highway Block Grant	15	$101,835	$101,000	$101,000
3354	Water Pollution Grant		$0	$0	$0
3355	Housing and Community Development		$0	$0	$0
3356	State and Federal Forest Land Reimbursement	15	$20	$20	$0
3357	Flood Control Reimbursement		$0	$0	$0
3359	Other (Including Railroad Tax)		$0	$0	$0
3379	From Other Governments	15	$35,000	$63,000	$63,000
Charges for Services					
3401-3406	Income from Departments	15	$40,000	$40,000	$40,000
3409	Other Charges	15	$100	$100	$100
Miscellaneous Revenues					
3501	Sale of Municipal Property	15	$40,000	$35,900	$35,900
3502	Interest on Investments	15	$200	$400	$400
3503-3509	Other	15, 31	$33,848	$75,000	$75,000

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
Interfund Operating Transfers In					
3912	From Special Revenue Funds		$0	$0	$0
3913	From Capital Projects Funds		$0	$0	$0
3914A	From Enterprise Funds: Airport (Offset)		$0	$0	$0
3914E	From Enterprise Funds: Electric (Offset)		$0	$0	$0
3914O	From Enterprise Funds: Other (Offset)		$0	$0	$0
3914S	From Enterprise Funds: Sewer (Offset)		$0	$0	$0
3914W	From Enterprise Funds: Water (Offset)		$0	$0	$0
3915	From Capital Reserve Funds	24, 17, 31, 22, 23	$90,000	$440,000	$440,000
3916	From Trust and Fiduciary Funds	15	$863	$863	$863
3917	From Conservation Funds		$0	$0	$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		$0	$0	$0
9998	Amount Voted from Fund Balance		$0	$0	$0
9999	Fund Balance to Reduce Taxes	15	$250,000	$100,000	$185,595
Total Estimated Revenues and Credits			**$847,680**	**$1,370,644**	**$1,456,219**

Budget Summary

Item	Prior Year Adopted Budget	Selectmen's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended	$2,089,215	$2,160,029	$2,160,029
Special Warrant Articles Recommended	$325,000	$923,880	$923,880
Individual Warrant Articles Recommended	$333,308	$94,250	$94,250
TOTAL Appropriations Recommended	$2,747,523	$3,178,159	$3,178,159
Less: Amount of Estimated Revenues & Credits	$1,023,551	$1,370,644	$1,456,219
Estimated Amount of Taxes to be Raised	$1,723,972	$1,807,515	$1,721,940

Budget Committee Supplemental Schedule

1. Total Recommended by Budget Committee			**$3,178,159**
Less Exclusions:			
2. Principal: Long-Term Bonds & Notes	**4711**	**$42,117**	$42,117
3. Interest: Long-Term Bonds & Notes	**4721**	**$21,175**	$21,175
4. Capital outlays funded from Long-Term Bonds & Notes			$0
5. Mandatory Assessments			$0
6. Total Exclusions *(Sum of Lines 2 through 5 above)*			$63,292
7. Amount Recommended, Less Exclusions *(Line 1 less Line 6)*			**$3,114,867**
8. 10% of Amount Recommended, Less Exclusions *(Line 7 x 10%)*			$311,487

Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	$0
10. Voted Cost Items (Voted at Meeting)	$0
11. Amount voted over recommended amount *(Difference of Lines 9 and 10)*	$0

Mandatory Water & Waste Treatment Facilities (RSA 32:21):	
12. Amount Recommended (Prior to Meeting)	$0
13. Amount Voted (Voted at Meeting)	$0
14. Amount voted over recommended amount *(Difference of Lines 12 and 13)*	$0

15. Bond Override (RSA 32:18-a), Amount Voted	**$0**

Maximum Allowable Appropriations Voted At Meeting: *(Line 1 + Line 8 + Line 11 + Line 15)*	**$3,489,646**