

Vital Records

Vital events include births, marriage and deaths. The Town Clerk is responsible for recording any of these events that occur with the Town of Sutton.

Birth Certificates

If you were born in the Town of Sutton after 1985 you may acquire a certified copy of your birth certificate at the Town Clerk's office. You must appear in person or send a written request to the Town Clerk's office along with \$15.00 (check or cash) for the first certified copy and \$10.00 for each additional copy requested at the same time. The following information is needed when requesting a certified copy of a birth certificate through the mail:

- Child's Name at Birth
- Date of Birth
- Father's Name
- Mother's Maiden Name
- Your Relationship to the child
- A Copy of Your Driver's License

Marriage Licenses and Certificates

A couple that intends on getting married in the State of New Hampshire may apply for their marriage license with any town clerk's office in the state. The bride and groom must be 18 years of age, and provide identification. (A state driver's license is adequate in most cases). If either the bride or groom has been previously married, that person must provide a certified raised seal copy of a divorce/annulment decree or a death certificate of a deceased spouse. The license is valid for 90 days. The following fees apply to a marriage event:

- \$50.00 for a marriage license
- \$15.00 for the first certified copy
- \$10.00 for each additional certified copy

In order to obtain the marriage license you and your partner/spouse must appear in person at the Town Clerk's office to fill out the required worksheet. Please call ahead to make an appointment for this type of transaction. Certified copies of the marriage certificate can be obtained through the mail.

Death Certificates

You may acquire a death certificate if you are an immediate family member and the death occurred in the Town of Sutton from 1989 to present. Earlier death certificates can be obtained at the New Hampshire Department of Vital Records. You must appear in person or send a written request to the Town Clerk's office along with \$15.00 (check or

cash) for the first certified copy and \$10.00 for each additional copy requested at the same time. The following information is needed when requesting a certified copy of a death certificate through the mail:

Deceased's Name
Date of Death
Your Relationship to the Deceased
A Copy of Your Driver's License

For additional information on vital records you can go to:

<http://www.sos.nh.gov/vitalrecords>