

2004 Sutton Master Plan
Natural Resources Chapter
7-20-04 Meeting Minutes
7-9:15pm

In attendance: Laura Scott (CNHRPC), Ken and Susan Uzdanovich, Charles Foster, Kathie Richer, Susan and Bill Uhl, Dave Donovan, Tom Brooks, Chris Row, Steve Baoley

Those present introduced themselves and signed in. Copies of the agenda, draft chapter, and 6-29-04 meeting summary were passed out.

There was general discussion about the Master Plan – purpose, timeline, work done to date, public input opportunities and outreach, and material location.

Laura described the purpose of the Master Plan (MP) - advisory document to the Planning Board (PB) - and how it is developed - subcommittees write chapters, PB reviews and approves Chapters, and that Master Plan is adopted by PB after public hearing.

The subcommittee process was also described – all members of the public are welcome to attend and participate. There is no set membership. All input is welcome. The subcommittee drafts the chapter and that draft is what is presented to the PB for public hearing.

Role of the Central NH Regional Planning Commission (CNHRPC) is to facilitate the MP process for the PB. CNHRPC staff draft the chapters, based on input from the subcommittee, 1999 community survey, current MP, and current planning practices in central NH region.

All material provided by CNHRPC for the subcommittee meetings is available at the Town Hall and on the Town web site (www.sutton-nh.gov) 1 week prior to the meeting. Material at Town Hall is in MP binder. All written comments/information provided at the meetings by members of the public will be placed on file at the Town Hall.

Susan Uhl handed out a letter Re; Agenda for July 20, 2004, which was addressed to John Sullivan. The subcommittee reviewed the letter and responses provided below.

Meeting Summaries – Yes proper notice was given for all Natural Resources Ch meetings; minutes do not have submitted documents attached to them (will be placed on file at town hall); minutes will be reviewed and approved at each meeting.

Chapter is not clearly written – Bill Uhl will present a draft chapter at the next meeting for the subcommittee to review and discuss; the subcommittee is the body that writes the chapter and if they feel it is not clearly written suggestions need to be made

Vision Chapter – PB called the Vision Ch the Introduction Chapter, as well as within the individual chapters

Recreation Chapter – There is not a separate recreation chapter in the 2004 MP. A section will be added to the Natural Resources Ch that focuses on recreation that combines recommendations and issues from all other chapters.

1999 Community Survey – PB did and copies should be available at town hall

Recommendations – Yes, there are many recommendations in the draft chapters. The purposed and structure of the subcommittee meetings is to go page by page to review language and gather consensus on recommendations.

Missing Information – The chapters are draft and some info is missing, which is indicated by XXX, blanks, or questions, and CNHRPC is looking for local input from residents through the subcommittee meetings.

July 27th Public Info session was discussed. Laura explained the format of the meeting and encouraged all to attend. There was concern about the revised mini-survey that will be distributed, more specifically who drafted the questions (Laura, with review by the PB). Anyone who attends the info session will be asked to fill out the survey. There will be station set up around the room for each chapter for people to give input, ask questions, view draft chapters, chapter outlines, and maps.

The minutes from the 6-29-04 subcommittee meeting were approved (1 favor, 1 abstention).

The subcommittee went through the draft chapter and made recommendations/changes/additions. The specific changes will be reflected in the next version of the draft chapter for the August 17th meeting. Some of the issues discussed include – making the survey results clearer, researching state and local excavation rules and procedures, adding language to the water resources section that was provided by Dave, expanding/clarifying potential sources of contamination, and looking into steep slope section.

A water Resources Map and an Excavation Sites and Potential Sources of Contamination Location Map will be available at the next meeting for review.

Reminder about July 27th Public Info session and July 22nd Current Land Use Ch meeting.

Next Subcommittee meeting for the Natural Resource Chapter is August 17th 7pm at Town Hall. Tentatively schedule another meeting for September 7th if we decide at August meeting that we need to meet again.

Submitted by Laura Scott